



# BEECHWOOD JUNIOR SCHOOL

Juniper Road  
SOUTHAMPTON SO18 4EG

(023) 8022 7692



[info@beechwoodjuniorschool.co.uk](mailto:info@beechwoodjuniorschool.co.uk)  
Beechwood Buddies Tel No:-023 80332492

## BEECHWOOD BUDDIES CLUB CHILDCARE CONTRACT

This contract is between Beechwood Junior School.....

And Parent / Carer:

Address:

Post Code:  Telephone No:

I wish to accept the place offered to my child(ren)

Full Name	<input type="text"/>	D.O.B	<input type="text"/>
Full Name	<input type="text"/>	D.O.B	<input type="text"/>
Full Name	<input type="text"/>	D.O.B	<input type="text"/>

Confirmation of regular days/or sessions required: -

	3.10 - 4 .30 With snack £3.50	3.10 - 6.20 With snack & Tea £9.00	4.00-4.30 (After school clubs) £1.50	4.00 - 6.20 (After School Clubs) £7.00	Please Tick ✓
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

If you require alternative sessions these must be booked one week in advance via the school website.

A refundable deposit is payable on signing this contract. The deposit fee is £25.00 per child (20% discount with multiple children) which will be deducted from your final account, as set out in the terms and conditions when you no longer require a place. If your child attends an after school club £2.00 will be deducted from the cost of the session booked.

Fees are payable by the first day of the month for regular sessions booked and any additional days must be paid weekly on the **Monday** of each week.

We accept Cash, Cheque, BACS Transfer, Childcare Vouchers and Online Payments.





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## TERMS & CONDITIONS:-

### Details of terms:-

#### 1 Registration

To register your child(ren) for a place at Beechwood Buddies Club you must:-

- a) Complete and sign a registration form.
- b) Pay the registration fee £25 per child (20% discount for multiple children). This is refundable upon termination of contract.

#### 2 Club Hours

Beechwood Buddies Club will be from 3.10pm - 6.20pm term time only.

#### 3 Arrival and collection of children

You must collect your child each day no later than 6.20pm from Beechwood Buddies Club. If you fail to collect your child on time we shall charge a late fee for additional childcare at the following rates:-

- £5.00 for the first 15 minutes of additional time;
- £1.00 for every additional 5 minutes thereafter.

You will be invoiced for any excess charges on weekly basis.

If you are unable to collect your child, staff must be informed of a nominated person (who must be a responsible adult) who will be able to collect the child(ren) on your behalf.

We reserve the right to give you immediate notice of termination of our contract with you if you are persistently late collecting your child(ren). Please be aware that we are under a legal obligation to inform social services with regard to problems with late collection.

If a parent, relative or nominated person is to be expressly excluded from access to the child(ren), the extended school club leader must be notified in writing by you at least 24 hours before the exclusion is to take place and a copy of any accompanying court order provided.

#### 4 Fees

Fees are payable on the first school day of each month.

Late payments will incur a charge of £5.00 per week.

Fees are subject to review and you will be given on month's written notice of any increases.

Any reduction and increase of days will be subject to availability of places and **cannot therefore be guaranteed.**

You may pay your fees by cash, cheque, BACS Transfer or with Childcare vouchers.

If we incur a bank charge for cheques which have to be represented, we will pass such charges on to you.

If you are late in paying your fees you will incur interest upon the rate of such late payment at the rate of 3% above the base rate of Lloyds Bank.





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If you fail to pay your fees we shall also have to the right to exclude your child(ren) from Beechwood Buddies Club until the fees have been paid up to date. We require a minimum of 48 hour notice of any cancellations. Any less will incur normal session prices.

## 5 Personal Circumstances and Clothing

You have responsibility to keep "Beechwood Buddies Club" fully informed of any changes in the circumstances, individual needs and health of your child(ren). As such, the personal details record of your child(ren) forms part of this contract. It is both a requirement of Ofsted and imperative that at all times you keep "Beechwood Buddies Club" informed of a nominated adult who would be willing to be contacted in an emergency in the unlikely event of not being able to contact you, the parent. All clothing should be clearly marked with your child's name.

## 6 Medical

We have the right to exclude your child if unwell or showing symptoms of an infectious disease. Every effort must be made to ensure that your child has fully recovered before returning to "Beechwood Buddies Club" to prevent the illness spreading to other children. Medication can only be administered at "Beechwood Buddies Club" in line with medication policy. You must inform us in writing of any medical requirements your child may have. If we call you to inform you that your child is unwell, then you must make arrangements for your child to be collected immediately.

## 7 Liability

All personal property you leave at the Club are solely at your risk.

## 8 Termination

This contract will be terminated upon 4 weeks written notice by either party.

We shall have immediate right to terminate this contract if:-

- a) You have committed a material breach of the provision of this contract which is incapable of remedy.
- b) You do not remedy a material breach within 10 days of being so required in writing to us:
- c) You conduct yourself in such a manner that we consider might adversely affect the name, reputation or goodwill of ourselves.

## 9 Exclusion of liability





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Beechwood Buddies Club will not be liable for:

- a) The loss of damage of any property belonging to you or your child.
- b) Any event of force majeure.

## 10 Force Majeure

Beechwood Buddies Club shall have no liability to you for any delay or failure in performance where such failure or delay arises from circumstances beyond our control, including but not limited to power cuts, fire, flood, acts of god, acts of regulations of any government or supernatural authority, war, lock-outs and industrial disputes.

## 11 Third Party Rights

The contract (Third Party Rights) Act 1999 shall not apply to the terms of this contract.

I confirm that I have completed a "Personal Details" form for my child(ren) and agree to keep Beechwood Buddies Club informed of any changes in the information I have given. I acknowledge that I have read the terms and conditions accompanying this contract and agree to comply with the contents and requirements as stated.

<b>Signed:</b>	<b>Parent/Carer:</b>
<b>Print</b>	<b>Date:</b>
<b>Signed</b>	<b>On behalf of Beechwood Buddies Club</b>
<b>Print:</b>	<b>Date:</b>

