



# BEECHWOOD JUNIOR SCHOOL

Juniper Road  
SOUTHAMPTON SO18 4EG

(023) 8022 7692

[info@beechwoodjuniorschool.co.uk](mailto:info@beechwoodjuniorschool.co.uk)

Beechwood Buddies Tel No:-023 80332492

## BEECHWOOD BUDDIES CLUB CHILDCARE CONTRACT

This contract is between Beechwood Junior School.....

And Parent / Carer:			
Address:			
Post Code:		Telephone No:	

I wish to accept the place offered to my child(ren)

Full Name		D.O.B	
Full Name		D.O.B	
Full Name		D.O.B	

Confirmation of regular days/or sessions required: -

	3.05 - 4 .30 With snack  <b>£4.50</b>	3.05 - 6.20 With snack & Cooked Meal  <b>£10.00</b>	4.00-4.30* With snack  <b>£2.50</b>	4.00 - 6.20* With snack & Cooked Meal <b>£8.00</b>	Please Tick ✓
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

\* these sessions follow the after school clubs

A refundable deposit is payable on signing this contract. The deposit fee is £25.00 per child (20% discount with multiple children) which will be deducted from your final account, as set out in the terms and conditions when you no longer require a place.

Fees are payable in advance or when booking is made. The payment will be deemed to be late if not paid by the Monday of the next school week, at which point we reserve the right to not accept a further booking.

We accept Online Payments, Cash, Cheque or Childcare Vouchers.





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## TERMS & CONDITIONS:-

### Details of terms:-

1. **Registration** - To register your child(ren) for a place at Beechwood Buddies Club you must :-
  - a. Complete and sign a registration form
  - b. Pay the registration fee £25 per child (20% discount for multiple children). This is refundable upon termination of contract.

2. **Club Hours**

Beechwood Buddies Club will be from 3.05pm - 6.20pm term time only.

3. **Arrival and collection of children**

You must collect your child each day no later than 6.20pm from Beechwood Buddies Club. If you fail to collect your child on time we shall charge a late fee for additional childcare at the following rates:-

- £6.00 for the first 15 minutes of additional time;
- A further £6.00 for any additional time up to 30 minutes (total £12)
- A further £6.00 for any additional time up to 45 minutes (total £18)

If you are unable to collect your child, staff must be informed of a nominated person (who must be a responsible adult) who will be able to collect the child(ren) on your behalf.

We reserve the right to give you immediate notice of termination of our contract with you if you are persistently late collecting your child(ren). Please be aware that we are under a legal obligation to inform social services with regard to problems with late collection.

If a parent, relative or nominated person is to be expressly excluded from access to the child(ren), the extended school club leader must be notified in writing by you at least 24 hours before the exclusion is to take place and a copy of any accompanying court order provided

4. **Fees**

Fees are payable in advance or when booking is made. The payment will be deemed to be late if not paid by the Monday of the next school week following sessions attended in the week prior, at which point we reserve the right to not accept a further booking.

Fees are subject to review and you will be given on month's written notice of any increases.

Any reduction and increase of days will be subject to availability of places and **cannot therefore be guaranteed.**

You may pay your fees by on line payment, cash, cheque or with Childcare vouchers.

If we incur a bank charge for cheques which have to be represented, we will pass such charges on to you.

If you fail to pay your fees we shall also have to the right to exclude your child(ren) from Beechwood Buddies Club until the fees have been paid up to date.

We require a minimum of 24 hours notice of any cancellations. Any less will incur normal session prices.





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## 5. Personal Circumstances and Clothing

You have responsibility to keep "Beechwood Buddies Club" fully informed of any changes in the circumstances, individual needs and health of your child(ren).

As such, the personal details record of your child(ren) forms part of this contract.

It is both a requirement of Ofsted and imperative that at all times you keep Beechwood Buddies Club informed of a nominated adult who would be willing to be contacted in an emergency in the unlikely event of not being able to contact you, the parent/carer.

All clothing should be clearly marked with your child's name.

## 6. Medical

We have the right to exclude your child if unwell or showing symptoms of an infectious disease. Every effort must be made to ensure that your child has fully recovered before returning to 'Beechwood Buddies Club' to prevent the illness spreading to other children.

Medication can only be administered at "Beechwood Buddies Club" in line with the Beechwood Junior School medication policy.

You must inform us in writing of any medical requirements your child may have.

If we call you to inform you that your child is unwell, then you must make arrangements for your child to be collected immediately

You will not be charged if your child(ren) is absent from school due to illness and as a result does not 'attend Beechwood Buddies Club'

## 7. Liability All personal property you leave at the Club are solely at your risk.

## 8. Termination

This contract will be terminated upon 4 weeks written notice by either party.

We shall have immediate right to terminate this contract if:-

- a. You have committed a substantial breach of this contract which is incapable of remedy.
- b. You do not remedy a material breach within 10 days of being so required in writing to us
- c. You conduct yourself in such a manner that we consider might adversely affect the name, reputation or goodwill of ourselves
- d. The named child(ren) do not behave in line with the Beechwood Junior School Behaviour

## 9. Exclusion of Liability

Beechwood Buddies Club will not be liable for

- a. The loss of damage of any property belonging to you or your child
- b. Any event of force majeure

## 10. Force Majeure

Beechwood Buddies Club shall have no liability to you for any delay or failure in performance where such failure or delay arises from circumstances beyond our control, including but not limited to power cuts, fire, flood, acts of god, acts of regulations of any government or supernatural authority, war, lock-outs and industrial disputes





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## 11. Third Party Rights

The contract (Third Party Rights) Act 1999 shall not apply to the terms of this contract.

I confirm that I have completed a "Personal Details" form for my child(ren) and agree to keep Beechwood Buddies Club informed of any changes in the information I have given. I acknowledge that I have read the terms and conditions accompanying this contract and agree to comply with the contents and requirements as stated.

**Signed:**

**Parent/Carer (print name):**

**Print**

**Date:**

**Signed**

**On behalf of Beechwood Buddies Club**

**Print:**

**Date:**

